

Gascoyne Off Road Racing Club Inc

Minutes

Issue	Action	Class.	Who	When	Action/Comments
1. Meeting date & time	27 May 2010 @ 6pm	P			
2. Venue:	Port Hotel – Robinson Street Carnarvon	P			
3. Board Members	Ted Schultz –Chairperson (TS) Paul Kelly – Vice Chairperson (PK) Treasurer – vacant Secretary – Deb Cowan (DC) Committee Brett Renton (BR) Robert Smith (RS) David Kearney (DK) Shane Bryan (SB) Joe Bristow (JB) Darryl Hardman (DH)	P			
4. Chair :	TS	P			
5. Meeting opened	6.05pm	P			
6. Present	Ted Schultz –Chairperson (TS) Paul Kelly – Vice Chairperson (PK) Committee Robert Smith (RS)	P			

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	<p>Darryl Hardman (DH) David Kearney (DK) Shane Bryan (SB) Joe Bristow (JB)</p> <p>Peter Barrett is attending the meeting as he has offered to serve as Treasurer.</p> <p>In terms of the Constitution under rule 10.8 the Committee may appoint a member to fill a vacancy and the member appointed under this sub rule will hold office until the election and be eligible for election to membership of the committee at the next AGM.</p> <p>Peter Barrett confirms his intention to fulfill role of Treasurer.</p> <p>Motion to appoint Peter Barrett in terms of rule 10.8: RS Second: DK For: All Against: Nil Passed: Yes</p>				
<p>7. Apologies</p>	<p>Deb Cowan Brett Renton</p>				
<p>8. Acceptance of previous minutes</p>	<p>Accepted: PK Seconded: DH For: All Against: Nil Passed: Yes</p>	<p>P</p>			

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9. Business arising from previous minutes					
a. Policy	<p>The 3 policies (fundraising x2 and Sponsorship) to be amended have not been amended as yet. To be carried over to the next meeting.</p> <p>Deb Cowan has policies on her lap top and they will be amended at the next meeting she attends.</p> <p>Changes accepted: Seconded: For: Against: Passed:</p>	P	PK		
b. Board Duties	<p>All board members should have read the Description of Board Duties policy.</p> <p>We have decided that GORRC is a large organisation per description on policy document.</p> <p>Review Board Duties document to ensure all appropriate expectations are being met.</p> <p>Outcome: Consensus that we are meeting all expectations</p>	P	All	29/4	
c. Book keeping	<p>TS to provide update PK advises a book keeper may have been found. Will report next meeting.</p>	P			
d. Rio Tinto	<p>Fundraising – Rio Tinto function</p> <p>Consensus to obtain more details. PK recommends minimum quote of \$2k</p>	P	BR	13/5	

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e. Portfolios	<p>The Board needs to start identifying the Board members roles & what they are required to do. From that each member would report back at the meetings.</p> <p>Key Positions – Suggestions Club Media Officer: Ted Schultz/Paul Kelly CAMS Liaison: Paul Kelly MWA Liaison: Paul Kelly Training Officer: Shane Bryan and Joe Bristow Membership Officer: Brett Renton Note this officer will assume from the secretary the functions pertaining to Register of Members; Fundraising Officer: Bob Smith Events Officer: Paul Kelly Sponsorship Officer: Darryl Hardman Position to coordinate between main sponsorship team and various fundraising teams to ensure no cross overs.</p> <p>Position to sit on all fundraising committees.</p> <p>PK recommends a sponsorship oversight committee to properly manage and have input from longer serving members. PK suggests committee of DH, RS and PK</p> <p>Volunteer Coordinator: Deb Cowan Asset Management Officer: David Kearney To coordinate works and busy bees Motion to implement proposed portfolios: PK Seconded: DK For: All</p>	P			
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	Against: Nil Passed: Yes				
f. Fundraising	Reverse Raffle – TS agreed to be the MC for the night. Speedway may be an option for the venue for the raffle – SB will follow this up. RS reports Date 26/6/10 Venue: Speedway Draft budget tabled Sub committee working towards completion	P	SB	13/5	
10. Treasurers Report	Bank statement dated 14/5/10 \$21,604.08	P			
11. Portfolio Reports					
a. Fundraising	Bob Smith to present as per 9F	P			
b. CAMS/MWA Liaison	PK advises; CAMS Looking for grant to visit Carnarvon and provide training. It is their intent to have GORRC officer(s) able to assess training locally. On May agenda for Offroad Panel PK has put an agenda item forward concerning timing system/transponders; CAMS to acquire. Club Member Rick Andreoli is now a Bronze Scrutineer. Other Club CAMS Officials Bronze: Paul Kelly (Event Command and Event Admin) and Gary Larsen (Event Command). PK looking to increase level to Silver. General: Justine Lawler, Deb Cowan, Brett Renton. Need to have Louis Weston, Terry Watson, and Alex	P			

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	<p>Harper. Trevor Corrigan, Theaker, Tina Godden, Liz Watts, Jackie ?? in as General Officials.</p> <p>MWA We will need to replace loop borrowed from MWA.</p> <p>Current club officials; PK – Race Secretary Neil Kempton – Temporary CoC and Scrutineer Sandy McGinn – CoC, Steward, Race Sec and Scrutineer.</p> <p>PK will need to discuss MWA training with GORRC Training Officer. We need at least one move Race Secretary. PK and Garry Larsen to complete the Clerk of Course module. We need at least 2 Scrutineers. Ideally all MWA should be cross trained in CAMS and vice versa.</p>				
c. Events	<p>Paul Kelly presented and tabled interim financial performance report from Wooramel event. Net profit \$8,500 (approx)</p> <p>2010 Dash online entry is OPEN</p>	P			
12. Correspondence in					
a. Email from Steve Versteegen	Accepting offer of complimentary entry to 2011 Wooramel event and thanking us for hosting event	P			
13. Correspondence Out					
a. Email to Shawn Ragno, James Chapman and	Offering complimentary entry fee to 2011 Wooramel event	P			

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Steve Versteegen					
b. Email to Brandon Marcus	Re offer to assist with timing gear. Offer accepted and Marcus asked to advise type and size of assistance.	P			
14. Acceptance of correspondence in & out	Correspondence in & out be accepted: Motion: DK Second: PK For: All Against: Nil Passed: Yes	P			
15. Membership Applications					
a. Stephen Ketteridge-Hall	Competition membership no voting	P			
b. James Doherty	Competition membership no voting	P			
c. Graeme Muldrew	Competition membership no voting	P			
d. David Watson	Competition membership no voting	P			
e. Rachael	Competition membership no voting	P			
	Motion to accept all: PK Second: TS For: All Against: Nil Passed: All	P	Membership Officer	ASAP	Issue membership cards and update members register
16. Business with notice					
a. Purchase sea container	A 20 ft sea container has been purchased at a cost of \$1,650. The container will house the EMU trailer. The funds will be reimbursed shortly from the EMU account once the signatories have changed to GORRC.	P			•

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	TS explained relationship between EMU and GORRC; we fund raised through a past Dash for EMU trailer and provided \$14k cash in 2007.				
17. Business without notice					
a. Steadman entry fee waiver for 210 Wooramel	PK recommends as a gesture of thanks to Wooramel and the Steadmans for making their home so available that their \$275 entry fee be waived. Motion: PK Second: TS For: All Against: Nil Passed: Yes	P			
c. Festival	PK advises the Festival has been cancelled and our bar quote is redundant	P			
18. Next Meeting	10/6/2010 6pm Port Hotel. Paul Kelly and Ted Schultz offered apology for this meeting as they are away.	P			
19. Meeting Closed	7.30pm	P			

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