

Gascoyne Off Road Racing Club Inc

Minutes

Issue	Action	Class.	Who	When	Action/Comments
1. Meeting date & time	5 th August 2010	P			
2. Venue:	Port Hotel – Robinson Street Carnarvon	P			
3. Board Members	Ted Schultz –Chairperson (TS) Paul Kelly – Vice Chairperson (PK) Treasurer – Peter Barrett Secretary – Deb Cowan (DC) Committee Brett Renton (BR) Robert Smith (RS) David Kearney (DK) Shane Bryan (SB) Darryl Hardman (DH)	P			
4. Chair :	TS	P			
5. Meeting opened	6.05pm	P			
6. Present	PB, BR, PK, DC, TS, Steven Mitchell	P			Steven Mitchell is present at the meeting as a guest of the Board. He will attend the next meeting to see if he would like to join the Board.
7. Apologies	Daryl Hardman, Shane Bryan	P			

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8. Acceptance of previous minutes	Motion: PK Seconded: DK For: All Against: Nil Passed: Yes	P			
9. Business arising from previous minutes					
a. Policy	Board Fund Raising Policy PK tables and motions to accept Seconded: For: Against: Passed:	P			CARRIED FORWARD TO NEXT MEETING
b. Book keeping	PK recommends the Club progresses to new accounting software Xero. Cost is max \$68pm and book keeping can be handled by PK and Saxon Boston (who has been using software for some while will assist) Accounting firm Midcoast Partners (from Geraldton) will arrange all set up and provide advice. Sponsorship arrangement being developed. Motion: PK Seconded: DK For: All Against: Nil Passed: Yes	P			Kim Kempton will be doing our bookkeeping & will commence next Monday. PK will be showing her the ropes. Kim is undergoing training in the Xero program at the moment. Xero - \$29 per month. The software is accessible to everyone, not just licenced to a particular computer. Probably suits our needs better.
[REDACTED]	[REDACTED]	R	PK		[REDACTED]

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10. Treasurers Report	Bank statement dated 05/05/10	P			3/8/10 - \$26217.92 & term deposit, excluding the trailer money & some bills that were paid recently.
11. Portfolio Reports					
a. Club Media	PB reported.	P			PB did a write up in the Northern Guardian recently. He is open to any suggestions.
b. Fundraising	Bob Smith reported.	P			BS presented a profit & loss for the Reverse Raffle event.
c. CAMS/MWA Liaison	PK reported CAMS Nil to report MWA Dash to follow media accreditation framework outlined in their Media Accreditation Process	P			
d. Membership	Brett Renton reports List of new membership applications: Motion to accept all: Second: For: Against:	P			
e. Sponsorship	Darryl Hardman reports: DH an apology No report	P			
f. Training	PK reported.	P			Traffic Mgt Course at Durack on 7 – 9 Sept. PK will be liaising with DSR for sponsorship. If we pay for people to do

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					the course then we would expect a commitment of 3 years for assistance with the Dash.
g. Events	Event report provided as an attachment	P			PK will email a copy of the rollout plan to all Board members. 80 entries at last count. Role available – Liaison Officer for the officials, CRO (competitor relations officer) – someone who competitors can go to for enquiries, etc. Volunteers needed for all areas.
12. Correspondence in					.
a. Email Ivan Erceg re prologue changes	Email from Ivan Erceg regarding the changes made to the prologue – registering his objection to these changes. PK replied to this email & asked for Ivan to call him to discuss it further. The prologue changes are a trial for this year & it will be reviewed afterwards	P			
13. Correspondence Out	Nil				
14. Acceptance of correspondence in & out	Correspondence in & out be accepted: Nil Motion: PK Second: PB For: All Against: Nil Passed: Yes	P			
15. Business with notice					

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a. Recognition of volunteer work	<ul style="list-style-type: none"> PK has sent email to all committee regarding volunteer documentation it covered online registration and CAMS volunteer sign on form. How many board members have signed on? 	P			TS has signed on. With the CAMS insurance they give us coverage outside of the race time, as it covers the whole event. MWA's coverage stops once the race is finished.
b. Project Plan from Dash for Cash	Deliverables as per Sub Committee Policy. Carried forward from last meeting	P			Put into correct format for future years. PK to work with BS to get this done.
16. Business without notice					
a.	GORRC badges – still working on the artwork for these.	P			
b.	Duck has offered his assistance with the construction of the prologue track. This needs to be planned so when the race season is over it can get started. PK has some satellite photos which can be used to map it out.	P			
c.	Busy Bee/Planning Session – on Sat 28 th August in the morning – out at Coonatha.	P			
d.	<p>Correction re entry fee increase. 2008 \$550 net of discounts 2009 \$600 net of discounts (included on line entry discount) 2010 \$700 net of discounts</p> <p>PK advises the Budget was approved by Board and Supp Regs provided to then board members for comment.</p>	P			DK is sure that the meeting to discuss the Supp Regs never occurred.
17. Next Meeting					
	26 th Aug @ 6pm Port Hotel.	P			

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18.Meeting Closed	6.44pm	P			
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