

Gascoyne Off Road Racing Club Inc

Minutes

Issue	Action	Class.	Who	When	Action/Comments
1. Meeting date & time	13 May 2010 @ 6pm	P			
2. Venue:	Port Hotel – Robinson Street Carnarvon	P			
3. Board Members	Ted Schultz –Chairperson (TS) Paul Kelly – Vice Chairperson (PK) Treasurer – vacant Secretary – Deb Cowan (DC) Committee Brett Renton (BR) Robert Smith (RS) David Kearney (DK) Shane Bryan (SB) Joe Bristow (JB) Darryl Hardman (DH)	P			
4. Chair :	TS	P			
5. Meeting opened	6.03pm	P			
6. Present	TS, DK, DH, DC, PK, BR, RS	P			

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7. Apologies	JB, SB				
8. Acceptance of previous minutes	Accepted: PK Seconded: DH For: All Against: Nil Passed: Yes	P			
9. Business arising from previous minutes					
a. Policy	The 3 policies (fundraising x2 and Sponsorship) to be amended have not been amended as yet. To be carried over to the next meeting.	P	PK	ASAP	Carried over to next meeting
b. Board Duties	All board members have read the Description of Board Duties policy. Carry forward to item Motion to accept: PK Second: BR For: All Against: Nil Passed: Yes	P	All	29/4	All members agreed that we would adopt the Description of Board Duties related to a large organization, as this is more appropriate to the GORRC.
c. Treasurer Recruitment	TS provided an update on bookkeeper and Treasurer search	P			No response to the ad in the paper for the paid position. The ad will be taken out of the paper due to poor response. PK & TS will go to the Tax Shop for further enquiries. Still in need of a volunteer Treasurer.
d. Rio Tinto	Fundraising – Rio Tinto function	P	BR	13/5	BR will follow up on more information on this. Carried forward.

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e. Members Duties	The Board needs to start identifying the Board members roles & what they are required to do. From that each member would report back at the meetings. Key Positions - Club Media Officer, Membership Officer, Fundraising Officer, Events Officer, Sponsorship Officer, Volunteer Coordinator. PK to send an email to current board members asking for members to add any other ideas & volunteer for a position.				PK will email out the Board Members duties to all board members & this will be carried over for next meeting.
f. Fundraising	Reverse Raffle – TS agreed to be the MC for the night. Speedway may be an option for the venue for the raffle – SB will follow this up.	P	SB	13/5	The Speedway has been confirmed as the venue for the Reverse Raffle.
g. Traffic Management	Traffic Controller course	P			Email members on database for participants. No action needed at the moment.
10.					
11. Finance Report	No finance report available.	P			Grossed \$14500 ex GST for the Wooramel event.
12. Correspondence in					
a. B & L Contracting	Invoice for signs \$630.50 Motion to pay: PK Second: TS For: All Against: Nil Passed: Yes	P			
b. Carnarvon Speedway	Invoice for transponders & hire of computer \$600.00 Motion to pay: PK Second: TS For: All Against: Nil	P			

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	Passed: Yes				
c. Stephanie Kelly	Invoice from Spotlight for flag material \$99.75 Motion to pay: TS Second: DK For: All Against: Nil Passed: Yes	P			
d. Coral Coast Digital	Invoice \$405 – 2009 Certificates of Appreciation Motion to pay: PK Second: DH For: All Against: Nil Passed: Yes	P			The Certificates from 2009 which are being distributed now.
e. Skywest	Invoice for \$484.45 for CAMS Steward – paid by Credit Card Motion to pay: PK Second: TS For: All Against: Nil Passed: Yes	P			
f. Tourism WA	Letter from Chair congratulating on RES grant approval	P			
g. MWA	Licence certificates	P			
h. Carnarvon Hire	Invoices for trestles, toilets & pickup \$786.09 Motion to pay: PK Second: DH For: All Against: Nil Passed: Yes	P			
i. Electronics Plus	Invoice for power board \$369.00 Motion to pay: PK Second: TS For: All	P			

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	Against: Nil Passed: Yes				
j. ANZ	Statement for the merchants fee	P			
k. CAMS	Stewards Report	P			The Wooramel 300 was given a satisfactory report.
13. Correspondence Out					
a. Sue Brandenburg	Letter of thanks for sewing 60 flags. PK also recommends we give her a \$50 voucher at a local bottle shop. Motion: PK Second: DK For: All Against: Nil Passed: Yes	P			
14. Acceptance of correspondence in & out	Correspondence in & out be accepted: Motion: DK Second: PK For: All Against: Nil Passed: Yes	P			
15. Membership Applications					
a. David Watson	Competition membership no voting	P			
b. Rachael Steadman	Competition membership no voting	P			
c. Mark Bonacchi	Competition membership no voting	P			
d. Stephen Mitchell	Competition membership no voting	P			
e. David Bumbak	Competition membership no voting	P			
f. Tim Meecham	Competition membership no voting	P			
g. Kirk Williams	Competition membership no voting	P			
h. David Kearney	Full membership	P			
i. Andrew Bain	Competition membership no voting	P			

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j. Nicholas Rose	Competition membership no voting	P			
k. Wayne Whitcroft	Competition membership no voting	P			
	Motion to accept all: DK Second: PK For: All Against: Nil Passed: Yes	P	Treasurer	ASAP	Issue membership cards and update members register
16. Business with notice					
a. WOORAMEL 300	CAMS 16 MWA 44 Awaiting final invoices for toilets, MA transponders, hardware. De brief	P			De brief – <ul style="list-style-type: none"> • Timing gear was not in place as early as it could have been which did cause some problems with the time schedule. • Pits – need more Marshalls in the pits as not a one person job. People entering pits without proper dress, etc. • Positive note – at the end of it most competitors were happy & the spectators commented on the good views available. • SOTA – gave very positive feedback. • Many people at Wooramel stated that they would be happy to help out at the Dash. • Toilets – an issue of not being emptied. Trevor Spencer offered his services to come & build an ablution block

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					<p>at Wooramel for future use.</p> <ul style="list-style-type: none"> • How many competitors can we allow to enter the event?? 50 bikes & 20 cars should be the maximum entries allowed. Not having a prologue would save time next year. Or the prologue is subject to time constraints. • PK recommended that the 3 competitors who left early should be given a \$275 discount on next Wooramel 300. • Need to keep this at a low cost event. • Local people need to lead by example in the pits areas & do the right thing. More emphasis on the rules & regulations during the briefing. Penalties need to be applied to enforce these rules, etc. • Push to get a bike member on the Board. • Safety issues raised by RS – at least 3 people at each checkpoint & spare car at the start.
17. Business without notice					.
18. Merchandise	TS asked about kitting 5 competitors & others out in Dash gear to promote the Dash at Finke Desert Race. They would need jackets or jumpers as it is cool. TS	P			

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	put the motion that he purchase gear for those attending Finke. PK suggested they take brochures, etc, and promote the Dash in other ways also. A budget of \$2000 was allocated for this & Ted will investigate the purchase of the merchandise.				
19.Next Meeting	29/5/2010 6pm Port Hotel.	P			
20.Meeting Closed	7.07pm	P			

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