

## Gascoyne Off Road Racing Club Inc

### Minutes

Issue	Action	Class.	Who	When	Action/Comments
<b>1. Meeting date &amp; time</b>	13 May 2010 @ 6pm	P			
<b>2. Venue:</b>	Port Hotel – Robinson Street Carnarvon	P			
<b>3. Board Members</b>	Ted Schultz –Chairperson (TS) Paul Kelly – Vice Chairperson (PK) Treasurer – vacant Secretary – Deb Cowan (DC) Committee Brett Renton (BR) Robert Smith (RS) David Kearney (DK) Shane Bryan (SB) Joe Bristow (JB) Darryl Hardman (DH)	P			
<b>4. Chair :</b>	TS	P			
<b>5. Meeting opened</b>	6.03pm	P			
<b>6. Present</b>	<b>TS, DK, DH, DC, PK, BR, RS</b>	P			

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<b>7. Apologies</b>	JB, SB				
<b>8. Acceptance of previous minutes</b>	Accepted: PK Seconded: DH For: All Against: Nil Passed: Yes	P			
<b>9. Business arising from previous minutes</b>					
<b>a. Policy</b>	The 3 policies (fundraising x2 and Sponsorship) to be amended have not been amended as yet. To be carried over to the next meeting.	P	PK	ASAP	<b>Carried over to next meeting</b>
<b>b. Board Duties</b>	All board members have read the Description of Board Duties policy.  Carry forward to item Motion to accept: PK Second: BR For: All Against: Nil Passed: Yes	P	All	29/4	<b>All members agreed that we would adopt the Description of Board Duties related to a large organization, as this is more appropriate to the GORRC.</b>
<b>c. Treasurer Recruitment</b>	TS provided an update on bookkeeper and Treasurer search	P			<b>No response to the ad in the paper for the paid position. The ad will be taken out of the paper due to poor response. PK &amp; TS will go to the Tax Shop for further enquiries. Still in need of a volunteer Treasurer.</b>
<b>d. Rio Tinto</b>	Fundraising – Rio Tinto function	P	BR	13/5	BR will follow up on more information on this. Carried forward.

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<b>e. Members Duties</b>	The Board needs to start identifying the Board members roles & what they are required to do. From that each member would report back at the meetings. <b>Key Positions</b> - Club Media Officer, Membership Officer, Fundraising Officer, Events Officer, Sponsorship Officer, Volunteer Coordinator. PK to send an email to current board members asking for members to add any other ideas & volunteer for a position.				PK will email out the Board Members duties to all board members & this will be carried over for next meeting.
<b>f. Fundraising</b>	Reverse Raffle – TS agreed to be the MC for the night. Speedway may be an option for the venue for the raffle – SB will follow this up.	P	SB	13/5	The Speedway has been confirmed as the venue for the Reverse Raffle.
<b>g. Traffic Management</b>	Traffic Controller course	P			Email members on database for participants. No action needed at the moment.
<b>10.</b>					
<b>11. Finance Report</b>	No finance report available.	P			<b>Grossed \$14500 ex GST for the Wooramel event.</b>
<b>12. Correspondence in</b>					
<b>a. B &amp; L Contracting</b>	Invoice for signs \$630.50 Motion to pay: PK Second: TS For: All Against: Nil Passed: Yes	P			
<b>b. Carnarvon Speedway</b>	Invoice for transponders & hire of computer \$600.00 Motion to pay: PK Second: TS For: All Against: Nil	P			

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	Passed: Yes				
<b>c. Stephanie Kelly</b>	Invoice from Spotlight for flag material \$99.75 Motion to pay: TS Second: DK For: All Against: Nil Passed: Yes	P			
<b>d. Coral Coast Digital</b>	Invoice \$405 – 2009 Certificates of Appreciation Motion to pay: PK Second: DH For: All Against: Nil Passed: Yes	P			The Certificates from 2009 which are being distributed now.
<b>e. Skywest</b>	Invoice for \$484.45 for CAMS Steward – paid by Credit Card Motion to pay: PK Second: TS For: All Against: Nil Passed: Yes	P			
<b>f. Tourism WA</b>	Letter from Chair congratulating on RES grant approval	P			
<b>g. MWA</b>	Licence certificates	P			
<b>h. Carnarvon Hire</b>	Invoices for trestles, toilets & pickup \$786.09 Motion to pay: PK Second: DH For: All Against: Nil Passed: Yes	P			
<b>i. Electronics Plus</b>	Invoice for power board \$369.00 Motion to pay: PK Second: TS For: All	P			

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	Against: Nil Passed: Yes				
<b>j. ANZ</b>	Statement for the merchants fee	P			
<b>k. CAMS</b>	Stewards Report	P			The Wooramel 300 was given a satisfactory report.
<b>13. Correspondence Out</b>					
<b>a. Sue Brandenburg</b>	Letter of thanks for sewing 60 flags. PK also recommends we give her a \$50 voucher at a local bottle shop. Motion: PK Second: DK For: All Against: Nil Passed: Yes	P			
<b>14. Acceptance of correspondence in &amp; out</b>	Correspondence in & out be accepted: Motion: DK Second: PK For: All Against: Nil Passed: Yes	P			
<b>15. Membership Applications</b>					
<b>a. David Watson</b>	Competition membership no voting	P			
<b>b. Rachael Steadman</b>	Competition membership no voting	P			
<b>c. Mark Bonacchi</b>	Competition membership no voting	P			
<b>d. Stephen Mitchell</b>	Competition membership no voting	P			
<b>e. David Bumbak</b>	Competition membership no voting	P			
<b>f. Tim Meecham</b>	Competition membership no voting	P			
<b>g. Kirk Williams</b>	Competition membership no voting	P			
<b>h. David Kearney</b>	Full membership	P			
<b>i. Andrew Bain</b>	Competition membership no voting	P			

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<b>j. Nicholas Rose</b>	Competition membership no voting	P			
<b>k. Wayne Whitcroft</b>	Competition membership no voting	P			
	Motion to accept all: DK Second: PK For: All Against: Nil Passed: Yes	P	Treasurer	ASAP	Issue membership cards and update members register
<b>16. Business with notice</b>					
<b>a. WOORAMEL 300</b>	CAMS 16 MWA 44 Awaiting final invoices for toilets, MA transponders, hardware. De brief	P			<b>De brief –</b> <ul style="list-style-type: none"> <li>• Timing gear was not in place as early as it could have been which did cause some problems with the time schedule.</li> <li>• Pits – need more Marshalls in the pits as not a one person job. People entering pits without proper dress, etc.</li> <li>• Positive note – at the end of it most competitors were happy &amp; the spectators commented on the good views available.</li> <li>• SOTA – gave very positive feedback.</li> <li>• Many people at Wooramel stated that they would be happy to help out at the Dash.</li> <li>• Toilets – an issue of not being emptied. Trevor Spencer offered his services to come &amp; build an ablution block</li> </ul>

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					<p>at Wooramel for future use.</p> <ul style="list-style-type: none"> <li>• How many competitors can we allow to enter the event?? 50 bikes &amp; 20 cars should be the maximum entries allowed. Not having a prologue would save time next year. Or the prologue is subject to time constraints.</li> <li>• PK recommended that the 3 competitors who left early should be given a \$275 discount on next Wooramel 300.</li> <li>• Need to keep this at a low cost event.</li> <li>• Local people need to lead by example in the pits areas &amp; do the right thing. More emphasis on the rules &amp; regulations during the briefing. Penalties need to be applied to enforce these rules, etc.</li> <li>• Push to get a bike member on the Board.</li> <li>• Safety issues raised by RS – at least 3 people at each checkpoint &amp; spare car at the start.</li> </ul>
<b>17.Business without notice</b>					.
<b>18.Merchandise</b>	TS asked about kitting 5 competitors & others out in Dash gear to promote the Dash at Finke Desert Race. They would need jackets or jumpers as it is cool. TS	P			

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	put the motion that he purchase gear for those attending Finke. PK suggested they take brochures, etc, and promote the Dash in other ways also. A budget of \$2000 was allocated for this & Ted will investigate the purchase of the merchandise.				
<b>19.Next Meeting</b>	29/5/2010 6pm Port Hotel.	P			
<b>20.Meeting Closed</b>	7.07pm	P			

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