

**Policy: Board Operational Policies**

Title	Board Member Contract	Number: v1.19032010
Approved by	GORRC Executive Committee	Issue Date: 11/3/2010
Status	Operational	Next Review Date: 11/3/2012
Classification	Public	Last amended date:
Associated GORRC policies	Board Member Induction Policy Conflict of Interest Policy Board Attendance Policy Board Confidentiality Policy Board Recruitment Policy Board Attendance Policy Transparency & Accountability Policy Committees Policy	

**Board Member Contract**

I, \_\_\_\_\_, understand that as a member of the Executive Committee of Gascoyne Offroad Racing Club Inc I have a legal and ethical responsibility to ensure that the organisation does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organisation, and I will act responsibly and prudently as its steward. As part of my responsibilities as a board member:

1. I will interpret the organisation's work and values to the community, represent the organisation, and act as a spokesperson.
2. In turn, I will interpret our constituencies' needs and values to the organisation, speak out for their interests, and on their behalf, hold the organisation accountable.
3. I will attend at least 75 percent of board meetings, committee meetings, and special events.
4. I will actively participate in one or more fundraising activities.
5. I will excuse myself from discussions and votes where I have a conflict of interest.
6. I will stay informed about what's going on in the organisation. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other matters. I will not stay silent if I have questions or concerns.

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7. I will work in good faith with staff and other board members as partners toward achievement of our goals.
8. If I don't fulfill these commitments to the organisation, I will expect the board president to call me and discuss my responsibilities with me.

The organisation will be responsible to me in the following ways:

1. I will be sent, without having to request them, quarterly financial reports and an update of organisational activities that allow me to meet the "prudent person" standards of the law. (The "prudent person rule," applied in many legal settings in slightly differing language, states that an individual must act with the same judgment and care as, in like circumstances, a prudent person would act.)
2. Opportunities will be offered to me to discuss with the executive director and the board president the organisation's programs, goals, activities, and status; additionally, I can request such opportunities.
3. The organisation will help me perform my duties by keeping me informed about issues in the industry and field in which we are working and by offering me opportunities for professional development as a board member.
4. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal, and moral responsibilities to this organisation. Board members and staff will work in good faith with me toward achievement of our goals.
5. If the organisation does not fulfill its commitments to me, I can call on the board president and executive director to discuss the organisation's responsibilities to me.

Signed by \_\_\_\_\_, Board Member Date \_\_\_\_\_

and by \_\_\_\_\_, Chair of the Executive Committee Date \_\_\_\_\_

The board chair should sign two copies of this agreement for each board member. Each new board member should sign both, return one copy to the board chair, and keep the other for reference. Signing the agreements ensures that board members will read them, and is a symbolic gesture about their importance.

### Related Documents

Board Contract  
New Board Member Pack